

Centralia Public Library
Meeting Notes
September 9th, 2021

Trustees Present: Catherine Simmons, Katherine Butrum, Alan Baca, Larry Dorman

Trustees Absent: Angie Taylor, Linda Luke, Amber Brown, Melissa Maxwell

Others in Attendance: Director Amy Hopkins, Auditor Luanne Yarnell, CPA

President Baca called the meeting to order at 6:25 p.m.

Public Comments: Luanne Yarnell, CPA presented our FY 2020-2021 yearly audit report. All findings were positive and included \$39,466 in grants, donations & state aid compared to \$8,737 for the prior year. Excluding those funds, total revenues were approximately \$343,365, compared to \$351,547 for the year prior. Total expenses were approximately \$332,191 compared to \$341,439 for the year prior.

City Information Report: None.

Minutes: August minutes were reviewed but were not approved due to a lack of quorum. They will be reviewed and voted on at the October meeting.

Treasurer's Report: The August Treasurer's report was reviewed and discussed. The report was not approved due to lack of quorum. They will be reviewed and voted on at the October meeting.

New Business:

None at this time

Old Business:

A. The parking lot project was discussed. The City street department has completed their portion of the project. The Board asked Director Hopkins to send thank yous to the City employees that worked to prepare the ground for contractors.

The *Instruction to Bidders* document provided by Simon & Streumph engineering was reviewed. Changes were suggested; including moving the bid deadline to the day before the October board meeting and the bids being opened during the October meeting. Director Hopkins will contact Keenan Simon about making the changes and proceeding with advertising for contractors.

B. Vote for reinstatement of the Board Secretary, Katherine Butrum and the Vice President, Linda Luke has been tabled to the October meeting due to lack of quorum.

Director's Report: Director Hopkins reported that our CD with the Central Bank of Boone County will be maturing on Oct. 15th. This is the day after our October meeting. Voting to purchase a new CD has been tabled to the October meeting due to lack of quorum.

The library will be offering another Fall Clothing Swap September 30th & October 1st. This has been a very successful library program.

During September there will be two local children's author events. Sara Page will be here on Sunday, Sept. 12 at 2 p.m. for interactive reading of her book. Aaron Fox will be here on Tues. Sept. 21st at 4 p.m. to read his books. Both events are open to the public.

Director Hopkins intends to apply for the 2021 Technology Mini-grant, deadline is Oct. 15th. She would intend to use funds to purchase a new laptop to replace an outdated model from 2013. The library could also use the awarded funds to purchase a "self-service" printing station to patrons to print from mobile devices and to purchase an additional set of Hotspot devices from T-Mobile with data plans for another 12-24 months.

President's Report: None

As May Arise: N/A

Trustee Dorman motioned to adjourn the meeting; Trustee Simmons seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:20 p.m.

The next regularly scheduled meeting will be held on October 14th, 2021 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Katherine Butrum
Secretary