

Centralia Public Library
Meeting Minutes
October 10th, 2024

Trustees Present: Linda Luke, Suzanne Long, Felicia Beckmann, Marilyn Middleton, Melissa Maxwell, Angie Taylor & Larry Dorman.

Trustees Absent: Katherine Butrum & Kristin Adams-Vargas

Others in Attendance: Director Amy Hopkins

President Luke called the meeting to order at 6:17 p.m.

Public Comments/City Information: Trustee Maxwell - FOL (Friends of the Library) is looking for donated baked goods for the pumpkinfest fundraiser. The Friends group needs more members to apply for non-profit status (Librarians and BoT members do not count).

Minutes: September meeting minutes were reviewed. Trustee Taylor made a motion to approve the September minutes and Trustee Dorman seconded. All in favor, September minutes were approved.

Treasurer's Report: The September Treasurer's report was reviewed and discussed. CPL has reached the halfway point in the fiscal year. Trustee Beckmann made a motion to approve the September Treasurer's report and Trustee Dorman seconded. All in favor, report approved.

Old Business:

A. Library improvement bids presented -

- a. **Fencing** in the back lot of the property. Bruce Fencing and James Fencing, LLC have both submitted bids for this project which will run a line of 4' black chain link fencing from the alley behind the library to the south end of the property. Both bids were very similar. Two more fencing companies will be contacted before a board decision will be made.
- b. **Smart board** quotes were discussed and compared. Trafera quoted an 86" Promethean board with mobile stand & 5-year warranty. QNS quoted a similar sized board with comparable stand & warranty (Clear Touch) that has the added bonus of a Windows module installed. QNS quote was selected due to the added Windows module and their familiarity with Clear Touch, which they will order, install and show staff how to use. Trustee Dorman made a motion to go with QNS and the Clear Touch board, Trustee Maxwell seconded. All in favor, purchase was approved.
- c. **Plumbing & Electrical** - bids are still being gathered. Contacting contractors has been challenging for these projects. Allied Painting (James & Quincy Eskridge) would like to bid the plumbing project if Anchor City is unavailable.

Director's Report:

- Circulation report for September was viewed & discussed. Sadiqa's Adult non-fiction challenge has increased numbers significantly for that collection.
- Summer Reading grant application is due Dec. 1st. Cait Spears, Samantha Gash and Amanda Erisman have all signed up for the SRP workshop in November. Ideas will be compiled at the Oct. staff meeting and a grant outline will be created.
- Library Automation grant (SFY2025) has momentarily stalled. The director will be attending the MPLD conference in early December and will be meeting with several directors who have made the switch to Missouri Evergreen.
- Author Visit grant partnership with CIS librarian to bring Lauren Tarshis (author of the 'I Survived' series) to the school and public library for a Missouri Read-In day event (March 2025). Just an idea for now, waiting on the author to respond to our inquiry.
- Allied Painting Professionals will be installing our new shed door soon and painting the bathrooms after the plumbing projects are finished.
- A student librarian will be hired to work Monday & Thursday evenings & 2 weekends per month. Dawni Henry will be leaving us at the end of this month.
- Pictures were shared showing upcoming event flyers and photos of September events. 11 people attended Tonya McQuade's Author book talk on Oct. 5th.
- Other updates and announcements were made including info. about Friends of the Library, Pumpkinfest, Staff team building day, etc.

President's Report: N/A

Closed Session: N/A

Trustee Taylor made a motion to adjourn, Trustee Dorman seconded, motion carried. Meeting was adjourned at 7:04 pm.

The next regularly scheduled meeting will be at the Centralia Public Library on November 14th, 2024 at 6:15 pm.

Submitted by
Felicia Beckmann, BOT Secretary