

Centralia Public Library
Meeting Minutes
October 12th, 2023

Trustees Present: Vice-President Catherine Simmons, Suzanne Long, Melissa Maxwell, Treasurer Linda Luke, Secretary Felicia Beckmann & Angie Taylor

Trustees Absent: President Alan Baca, Katherine Butrum & Kristin Adams-Vargas

Others in Attendance: Director Amy Hopkins

Vice-President Simmons called the meeting to order at 6:17 p.m.

Public Comments: None

City Information Report: None.

Minutes: September meeting minutes were reviewed. Trustee Luke made a motion to approve the September minutes, seconded by Trustee Taylor. All in favor, minutes approved.

Treasurer's Report: The September Treasurer's report was reviewed and discussed. Trustee Beckmann made a motion to approve the Treasurer's report and Trustee Taylor seconded. All in favor, report approved.

Old Business:

- A. Wallpaper and Painting project update: Brick City Painting began the wallpaper removal/painting project on Oct. 3rd. The Teen room and Reading room have been completed. Director Hopkins spoke with the foreman to make sure that when they begin in the Children's room that the books and computers are protected from drywall dust. Staff will be moving books to ensure they are organized and easy to put back when they are finished. Rolling carts were borrowed from the local school district for the duration of the project.

- B. Library CD purchase: Trustee Taylor made a motion for the Director to purchase 1- \$100,000 CD, or 2- \$50,000 CDs, depending on the current APY at the Bank of Missouri or Commerce bank. Trustee Beckmann seconded the motion. All in favor, motion carried.

New Business:

N/A

Director's Report:

- Audit is underway for FY 2022-2023. The report will be presented at the November board meeting.
- Director Hopkins gave an overview of the MLA conference which took place in Columbia on Oct. 4th & 5th at Holiday Inn Executive center. Cait Spears, Sadiqa Saleh, Samantha Nichols attended with the Director. Many different topics were covered and several new ideas will be implemented at CPL over the next year.
- Director Hopkins went over the September circulation report. Computer use is up, Graphic novels, eBooks and DVDs are doing well, Elementary fiction & non-fiction circulation is also doing well. Adult fiction and non-fiction were down slightly.
- Pictures of programs were shared with the Board - Lego club and Story time, which was held at the new pavilion.
- The Board of Trustee Manual was updated and will be shared electronically with all the Board members. A hard copy will be included in the BOT meeting minutes binder for reference.

President's Report: None

Vice-President Simmons called to adjourn the meeting at 6:55 pm. Trustee Taylor made a motion to adjourn, Trustee Luke seconded, motion carried, and meeting was adjourned.

The next scheduled meeting will be at the Centralia Public Library on November 9th, 2023 at 6:15 pm.

Submitted by

Secretary, Felicia Beckmann
October 12th, 2023