

Centralia Public Library
Board meeting minutes
October 14th, 2021

Trustees Present: Catherine Simmons, Alan Baca, Angie Taylor, Linda Luke, Amber Brown, Melissa Maxwell and Suzanne Long

Trustees Absent: Larry Dorman and Katherine Butrum

Others in Attendance: Director Amy Hopkins, Keenan Simon, PE w/ Simon & Struempff Engineering

President Baca called the meeting to order at 6:15 p.m.

Public Comments: Keenan Simon was present to open the Parking Lot bid documents that were received on Oct. 13th. Bids were submitted by Rinehardt Construction (\$305,900), J.T. Holman (\$218,100) and S&A Equipment (\$189,107). Bid amounts were read and Keenan will examine all bids and contact bidders with additional questions. He will email Director Hopkins with copies of all documents and after speaking with the bidders.

City Information Report: N/A

Minutes: August minutes were reviewed due to no quorum in September. Trustee Simmons made a motion to approve August minutes and Trustee Luke seconded. All in favor, motion carried.

The September meeting notes were reviewed. Since there was no quorum in September we were unable to have an official meeting.

Treasurer's Report: Trustee Luke made a motion to approve the August Treasurer's report, Trustee Simmons seconded. All in favor, motion carried.

September Treasurer's report was reviewed. Trustee Simmons made a motion to approve the September Treasurer's report, Trustee Luke seconded. All in favor, motion carried.

New Business:

- A. New Children's Librarian - Director Hopkins informed the Board that Leah Smoot, our Adult Services Librarian has officially resigned her position. Cait Spears, our current Children's Librarian has expressed an interest in the Adult Services position. Leah is currently training her in all aspects of this position. We are now in need of a new Children's Librarian. Hiring committee will consist of Director Hopkins, Cait Spears, Trustee Butrum and Trustee Brown.

Old Business:

A. Vote for reinstatement of the Board Secretary, Katherine Butrum and the Vice President, Linda Luke had been tabled due to lack of quorum in September.

Trustee Luke made a motion to reinstate Trustee Butrum as the Board Secretary and Trustee Taylor seconded. All in favor, motion carried.

Trustee Simmons made a motion to reinstate Trustee Luke as the Board Vice President and Trustee Maxwell seconded. All in favor, motion carried.

B. Director Hopkins reported that our CD with the Central Bank of Boone County will be maturing on Oct. 15th. Current rates at CBBC for an 11-month special CD is .20% APY. This is significantly less than the maturing CD which is 1.5%. On the Director's recommendation the money from this CD will be deposited into our Bank of Missouri Money Market account. We will revisit CD rates after the first of 2022 to see if rates are back up to an acceptable level.

Trustee Simmons made a motion that we deposit the funds from our CBBC CD into our BOM money market account, Trustee Taylor seconded. All in favor, motion carried.

Director's Report:

Fall Clothing Swap September 30th & October 1st Free-for-All statistics: 28 participants donated 586 items. 8 people took advantage of the free clothing after the Swap. Total items taken: 484 (83%). We will have another craft swap in Spring 2022.

Sara Page, local author, was here on Sunday, Sept. 12 at 2 p.m. for interactive reading of her book. 23 patrons attended this event.

Aaron Fox, local author, will be here on Saturday, Nov. 13th at 3 p.m. to read his books.

Reclaimed 2nd Saturdays will promote this event for us on their social media.

Teentober activities for teen patrons are going on now at the Library. We have had a Mario Kart event and Astronomy pt. 1 where teens made galaxy zipper pouches. Oct. 19th at 6:30 p.m. we will host pt. 2 where patrons will be able to explore the skies with our telescopes!

Director Hopkins informed the Board that contact information on our website was removed due to the recent up-tick in financial scam emails sent to Board members.

President's Report: None

Trustee Simmons motioned to adjourn the meeting; Trustee Luke seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:55 p.m.

The next regularly scheduled meeting will be held on November 11th, 2021 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Amy Hopkins - in Trustee Butrum's absence.