

**Centralia Public Library**  
**Meeting Minutes**  
**January 14th, 2021**

Trustees Present: Melissa Maxwell, Amber Brown, Alan Baca, Angie Taylor, Larry Dorman, Jeffrey Birch and Katherine Butrum.

Trustees Absent: Linda Luke and Catherine Simmons

Others in Attendance: Director Amy Hopkins and Keenan Simon (Simon & Struempf Engineering Civil Team Lead)

President Taylor called the meeting to order at 6:15 p.m.

Public Comments: None

City Information Report: None

Minutes: Trustee Dorman made a motion to approve the Board Meeting Minutes from December. Trustee Birch seconded that motion. All in favor, motion carried.

Treasurer's Report: The December Treasurer's report was reviewed and discussed. The Board of Trustees also discussed the tax collection for January. Trustee Butrum made a motion to approve the December Treasurer's report and Trustee Maxwell seconded. All in favor, motion carried.

New Business: The Board discussed the FY 2021/2022 Policy and Budget committees. Committees will meet in person or through e-mail to discuss any changes before March 31st. The committees are as follows:

- a. Budget Committee: Trustees Dorman, Baca, Luke and Birch
- b. Policy Committee: Trustees Maxwell, Butrum and Taylor

Old Business: The Board welcomed Keenan Simon from Simon & Struempf Engineering to present information regarding the Centralia Public Library Parking Lot Addition project.

Mr. Keenan presented a preliminary site plan including the Centralia Public Library Opinion of Costs.

The Board discussed the preliminary site plan and reviewed the Opinion of Probable Costs. The Board agreed to move forward with the project.

Director's Report: Director Hopkins updated the Board on the recent notice of resignation of new hire Linda Truesdell. Hopkins will continue to search for a designated fill-in and weekend staff member. The new hire would most likely be a student librarian.

Director Hopkins updated the Board on the various ongoing grants. The Department of Economic Development-CFR Broadband Funding for Distance Learning & Telehealth in Libraries, CARES Act Grant and Launching Literacy (Tech Ladder Grant) all had Interim reports due. Hopkins also reported that she would be applying for the next available Tech Mini-Grant to replace some outdated equipment.

Director Hopkins thanked Trustee Baca and his son Ethan for installing some wooden shelf ends.

President's Report: President Taylor supplied the Board with 2020-2021 Library Director Evaluation Forms to be filled out and returned before the next Board Meeting. Director Hopkins review will be in March.

As May Arise: None.

Trustee Butrum motioned to adjourn the meeting; Trustee Baca seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:47 p.m.

The next regularly scheduled meeting will be held on February 11, 2021 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Katherine Butrum  
Secretary