

Centralia Public Library
Meeting Minutes
February 18th, 2021

Trustees Present: Linda Luke, Catherine Simmons, Amber Brown, Alan Baca, Angie Taylor, Larry Dorman, Jeffrey Birch and Katherine Butrum.

Trustees Absent: Melissa Maxwell

Others in Attendance: Tim Grenke

President Taylor called the meeting to order at 6:15 p.m.

Public Comments: Tim Grenke presented himself as a returning candidate for the upcoming mayoral election in April.

City Information Report: None

Minutes: Trustee Dorman made a motion to approve the Board Meeting Minutes from January. Trustee Birch seconded that motion. All in favor, motion carried.

Treasurer's Report: The January Treasurer's report was reviewed and discussed. Trustee Luke made a motion to approve the January Treasurer's report and Trustee Simmons seconded. All in favor, motion carried.

New Business: The Board discussed the FY 2021/2022 Policy and Budget committees. After deliberation through email correspondence, the Policy Committee presented some minor alterations to the Centralia Public Library Policies. The board members will look through the changes and vote at the March meeting. Proposed revisions were to the Tablet Kit Lending Policy, Interlibrary Loan Policy, and Reading Room Policy.

The Budget Committee, after meeting in person, presented the proposed FY2021-2022 Centralia Public Library Budget. The board members will review the proposed budget and vote at the March meeting.

The committees are as follows:

- a. Budget Committee: Trustees Dorman, Baca, Luke and Birch
- b. Policy Committee: Trustees Maxwell, Butrum and Taylor

Old Business: Regarding the Centralia Public Library Parking Lot Addition project: surveying that was scheduled to be done in February was halted due to winter conditions.

Director's Report: Director Hopkins updated the Board on the recent hire of student librarian Tianna Pace. Hopkins reported that the new hire was already familiar with the library's card catalog system and has shown to be a hard worker. Director Hopkins performed all staff evaluations the first week of February.

Director Hopkins reported a possible change in the library's computer tech support. Instead of using Jeff Luedloff, it was suggested that due to the demands of the Centralia Public Library's ever increasing technological needs, Hopkins would hire QNS (Quality Network Solutions) to perform the computer technician services. Mr.Luedloff has excellently served the Centralia Public Library, but also works a full time job and cannot be as attentive as the library needs.

President's Report: President Taylor reminded the Board that Director Hopkins review would be in March.

As May Arise: None.

Trustee Dorman motioned to adjourn the meeting; Trustee Butrum seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:01 p.m.

The next regularly scheduled meeting will be held on March 11, 2021 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Katherine Butrum
Secretary