

Centralia Public Library
Meeting Minutes
December 14th, 2023

Trustees Present: Vice-President Catherine Simmons, Suzanne Long, Melissa Maxwell, Treasurer Linda Luke, President Alan Baca, Katherine Butrum, Secretary Felicia Beckmann & Kristin Adams-Vargas

Trustees Absent: Angie Taylor

Others in Attendance: Director Amy Hopkins

President Baca called the meeting to order at 6:15 p.m.

Public Comments: none.

City Information Report: none.

Minutes: October & November meeting minutes were reviewed.

Trustee Luke made a motion to approve October's minutes and Trustee Butrum seconded. All in favor, Oct. minutes were approved.

Trustee Butrum made a motion to approve November's minutes and Trustee Luke seconded. All in favor, Nov. minutes were approved.

Treasurer's Report: The November Treasurer's report was reviewed and discussed. Trustee Beckmann made a motion to approve the Treasurer's report and Trustee Butrum seconded. All in favor, report approved.

Old Business:

- A. None.

New Business:

- A. Policy committee for FY 2024-2025 will meet virtually in January and will include trustees: Kristin Adams-Vargas, Melissa Maxwell & Catherine Simmons.
- B. Budget committee for FY 2024-2025 will meet in-person at the Library in January to discuss and agree on a proposed budget to present to the full board in February. Members will include trustees: President Alan Baca, Treasurer Linda Luke and Secretary Felicia Beckmann.

Director's Report:

- Circulation report - 28 new patrons, 1,000 more wireless sessions than last year, Amanda read to students at Chance Elem. the day before Thanksgiving, spending will be focused on the type of items being checked out in each section of the library.
- Trim on the west side of the building was fixed by the City of Centralia street department; they did not charge the library for the repair. Director Hopkins will try to get some bids for replacement of the library shed door after the holidays.
- New material return box arrived from the Secretary of State's office to replace the existing box on the east side of the building, which was in bad condition. Box was originally created to serve as a ballot box so the slot will not accommodate large materials.
- Smart TVs have been installed and are up and running. These will be used for Story time, teen gaming, and for scrolling library and community events instead of having a physical bulletin board.
- Director Hopkins gave a report on the MPLD conference she attended on Dec. 7th & 8th.
- Penguin Random House grant for \$1,000 in-kind donations was applied for by Director Hopkins. The request was made for large print materials to help alleviate the strain on the Adult fiction budget. This is a yearly grant to support collection development for small & rural libraries nationwide. Winners will be announced before March 8th, 2024.

President's Report: None.

Closed Session: N/A

President Baca called to adjourn the meeting at 7:10 pm. Trustee Butrum made a motion to adjourn, Trustee Long seconded, motion carried, meeting was adjourned.

The next scheduled meeting will be at the Centralia Public Library on January 11th, 2024 at 6:15 pm.

Submitted by

Secretary - Felicia Beckmann