

Centralia Public Library

Meeting Minutes

March 11th 2021

Trustees Present: Angie Taylor, Larry Dorman, Linda Luke, Jeffrey Birch, Alan Baca, Catherine Simmons, Amber Brown and Melissa Maxwell

Trustees Absent: Katherine Butrum

Others in Attendance: none

President Taylor called the meeting to order at 6:15 p.m.

Public Comments: none

Minutes: Trustee Dorman made a motion to approve the Board Meeting Minutes from February. Trustee Simmons seconded the motion. All in favor, motion carried.

Treasurers Report: The February Treasurer's report was reviewed and discussed. Trustee Simmons made a motion to approve the February Treasurer's report and Trustee Birch seconded it. All in favor, motion carried.

New Business: none

Old Business:

Second reading of the proposed policy changes suggested by the Policy committee. Trustee Brown made a motion to approve which was seconded by Trustee Simmons. All in favor, motion carried.

Second review of the proposed budget presented by the Budget committee. Trustee Brown made a motion to approve and Trustee Simmons seconded it. All in favor, motion carried.

Update on parking lot project: Discussion on number of spaces, lights, speed bumps and entrances. Next step is requesting schematics and estimates for the new lot with and without the entrance on Elm St.

Director's Report:

Computer tech support change: Received all positive reviews from school librarians for QNS and has requested a 1 year contract from them that will go into effect on April 1st.

Build America's Libraries Act: If passed this would provide \$5 billion to repair, modernize, and construct library facilities. Amy is keeping a close eye on this for potential grant possibilities.

Baker & Taylor Sustainable Shelves Weeding: When books are removed from the shelves we will provide the information to Baker & Taylor. If they deem any of them re-sellable, they will give us credit towards new books we purchase. Any books not of value to them will go into our book sale area.

Dial-a-Story: Stories in the Cloud will provide a dedicated phone number for us to record stories, jokes, upcoming events, etc. for our patrons to access 24/7. There was a discussion about the many ways we might use the service.

Be Surprised Book Bundles: Custom curated book bundles will be provided for patrons based on an online survey. They can be picked up or delivered curbside.

National Library Week: April 4th – 10th (April 6th is National Library Workers Day). There will be contests and raffles all week. The board approved gifts for the staff on National Library Workers Day for this and future years.

Craft Supplies Swap: Leah is leading this in the spring. It will be similar to the Clothing Swap which has been moved to fall.

1st Fridays (ACT program): Amy shared that they enjoyed doing salt watercolors and a library scavenger hunt. Next month Paws & Pages will be bringing dogs for the clients to read to.

Closed Meeting:

Trustee Simmons made a motion to end the open section of the meeting which was seconded by Trustee Dorman. All in favor, motion passed.

Trustee Dorman made a motion to enter closed session and it was seconded by Trustee Simmons. All in favor, motion passed.

In closed session the board discussed the Director's Performance Review and wages.

Trustee Simmons made a motion to leave closed session which was seconded by Trustee Dorman. All in favor, motion passed.

Trustee Dorman made a motion for the meeting to adjourn and Trustee Baca seconded it. All in favor, motion passed. The meeting was adjourned at 7:20 p.m.

The next regularly scheduled meeting will be held on April 8th, 2021 at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Linda Luke

Vice President