

**Centralia Public Library
Board meeting minutes
January 20th, 2022**

Trustees Present: Catherine Simmons, Alan Baca, Melissa Maxwell, Suzanne Long, Angie Taylor and Amber Brown.

Trustees Absent: Larry Dorman, Linda Luke and Katherine Butrum

Others in Attendance: Director Amy Hopkins

President Baca called the meeting to order at 6:17 p.m.

Public Comments: N/A

City Information Report: N/A

Minutes: December minutes were reviewed but could not be approved due to lack of quorum.

Treasurer's Report: Trustee Taylor made a motion to approve the December Treasurer's report, Trustee Simmons seconded. All in favor, motion carried.

New Business:

- A. FY22-23 Policy committee: Catherine Simmons, Melissa Maxwell & Amber Brown
- B. FY22-23 Budget committee: Alan Baca, Angie Taylor & Larry Dorman

Old Business:

- A. **Parking lot update:** President Baca presented a list of potential changes &/or additions to the parking lot project. Patrick Sapp with S&A Equipment provided a quote for the changes which included pin-on curbs for the new entrances, stairs at the South end of the new sidewalk and addition of a pipe (covered with topsoil) to aid in drainage between the existing lot and the East entrance. Keenan Simon provided an alternative to the pin-on curbs in the form of landscaping to visually define the entrances. After much discussion, the Board decided to move forward with the pin-on curbs at the entrances and adding the pipe w/ topsoil at the East entrance. The Board decided to not add stairs at the South end of the new sidewalk. Instead, a landscaping obstacle will be placed in that location to deter foot traffic off the end of the sidewalk. Trustee Taylor made a motion to accept these changes. Trustee Simmons seconded. All in favor, motion carried.

- B. **Landscaping:** James Lee will be asked to give the Board an estimate on landscaping around the new pavilion and in areas around the parking lot extension once S&A completes the project.

Director's Report:

Director Hopkins talked about the new magnetic maze toys that were ordered to replace the wooden puzzles in the Joyce Miller Children's room.

Dawni Henry was hired on Dec. 20th as our newest circulation staff member. She also works for the Parks Dept. and as a local funeral director. She is a Notary and will begin the process to become a Passport acceptance agent. Kim Morris has also agreed to become an agent as well. Once this happens, we can begin accepting Passport appointments on the weekends and evenings on a more consistent basis.

Director Hopkins also spoke about HB 2210 that was introduced earlier this month in the State Assembly to address unfair practices by publishers relating to Library purchasing of eMaterials.

President's Report: None

Trustee Simmons motioned to adjourn the meeting, Trustee Taylor seconded the motion. All in favor, motion carried. The meeting was adjourned at 7:43 p.m.

The next regularly scheduled meeting will be held on February 10th at 6:15 p.m. at the Centralia Public Library.

Respectfully submitted,

Amy Hopkins, Director
(in the Secretary's absence)