

**Centralia Public Library**  
**Meeting Minutes**  
**December 8th, 2022**

**Trustees Present:** President Alan Baca, Linda Luke, Suzanne Long, Melissa Maxwell, Katherine Butrum, Felicia Beckmann, Catherine Simmons

**Trustees Absent:** Angie Taylor, Erin Eastin

**Others in Attendance:** Director Amy Hopkins & patron Melana Salisbury

President Baca called the meeting to order at 6:19 p.m.

**Public Comments:** None

**City Information Report:** None.

**Minutes:** Board members reviewed the November minutes. Trustee Luke made a motion to approve the November minutes and Trustee Beckmann seconded. All in favor, motion carried.

**Treasurer's Report:** The November Treasurer's report was reviewed and discussed. Trustee Butrum made a motion to approve the November Treasurer's report and Trustee Simmons seconded. All in favor, motion carried.

**Old Business:** Board members reviewed the previously (November meeting) presented Public Comments Policy. Trustee Luke made a motion to adopt the new policy, Trustee Beckmann seconded that motion, all in favor to adopt the new Public Comments Policy.

The Board discussed the significant increase to the Library's main insurance policy for property and liability and switching to a new Insurance company. After Director Hopkins presented the cost for different companies, Trustee Simmons made a motion to use American Family Insurance. Trustee Butrum seconded that motion, all in favor, motion carried.

The Board viewed and discussed sending a comment regarding SOS proposed Administrative rule to the Secretary of State's office. Deadline for comments is Dec. 15th. Trustee Luke made a motion to send the statement (with minor changes) and Trustee Beckmann seconded that motion. All in favor, motion carried.

**New Business:** Board members discussed how the library is caught up on paying library employees minimum wage in accordance with employment laws. This is not a requirement for our library, however, the Board has continued to increase employee wages across the board since this law was passed by voters in 2018.

**Director's Report:** Director Hopkins talked about attending the **MPLD** (Missouri Public Library Directors) conference on Dec. 1st & 2nd., including discussion/Q&A with attorney Adam Sommer on the SOS Admin. rule, other library experiences with book challenges and other legal issues facing libraries.

Staff reviews will be conducted next week before raises become effective on Jan. 1st, 2023.

**President's Report:** None

President Baca called to adjourn the open meeting at 7:09 pm. Trustee Simmons made a motion, Trustee Luke seconded, motion carried. The next scheduled meeting will be at the Centralia Public Library on January 12th, 2023.

**Closed Session:**

President Baca called for a closed meeting at 7:11 to discuss proposed library employee raises. Trustee Simmons made a motion to increase wages, Trustee Beckmann seconded that motion, all in favor motion carried.

Trustee Simmons made a motion to adjourn the closed session and Trustee Butrum seconded that motion. All in favor, motion carried to adjourn at 7:23 pm.

Submitted by  
Katherine Butrum  
Secretary