

**Centralia Public Library**  
**Board meeting minutes**  
**August 11th, 2022**

**Trustees Present:** Alan Baca, Angie Taylor, Linda Luke, Katherine Butrum, Melissa Maxwell, Felicia Beckmann & Suzanne Long.

**Trustees Absent:** Catherine Simmons

**Others in Attendance:** Director Amy Hopkins

President Baca called the meeting to order at 6:15 p.m.

**Public Comments:** N/A

**City Information Report:** N/A

**Minutes:** Trustee Beckmann made a motion to approve the July meeting minutes, Trustee Taylor seconded. All in favor, motion carried.

**Treasurer's Report:** Trustee Butrum made a motion to approve the July Treasurer's report, Trustee Luke seconded. All in favor, motion carried.

**Old Business:**

- A. Kevin Jennings will apply some concrete sealant to the problematic section of the sidewalk on the SW corner of our lot. He will supply and apply the sealant as a donation to the Library. The Board discussed how to proceed with the front entrance concrete replacement; several members would like to get bids from other contractors before making a decision. Director Hopkins will reach out to some other local contractors and inform the Board before the next meeting.

**New Business:**

- A. **Policy update - WiFi hotspot policy** (1st reading) Director Hopkins proposed increasing the lending period on our hotspot devices from 14 days to 30 days to coincide with data plans. There will also be a statement requiring patrons to have a working phone with voicemail capabilities before checking out a device. There was some discussion about the Director texting patrons who have overdue devices if they don't have voicemail.
- B. **Parking lot usage** - Area residents have been parking in our new parking lot, mainly in overnight hours. It was decided that no action would be taken as long as they don't use the parking lot during business hours or while we are having events.

- C. **New Board member** - Larry Dorman has resigned from the Board. Erin Eastin has expressed interest in a Board appointment in the past and will be asked if she's still interested. Director will notify the Board of her answer. Other possible members were discussed in case Erin is no longer available.

**President's Report:**

N/A

**Director's Report:**

- State Aid and Athletes & Entertainers tax have increased for FY2023. State Aid is up 35%, A&E is up 43%.
- CPL will have a table at the CIS Carnival on Aug. 27th. Library information and card applications will be available. We will have a balloon pop game with books and 3D printed items for prizes.
- Librarian Cait is going to have a Fall Book Bingo this year for adult patrons.
- MLA (Missouri Library Assoc.) conference is in Springfield this year, Sept 28-30th. Director Hopkins will be bringing all staff librarians to the conference to gather ideas and have the opportunity to network with other librarians in their respective areas of expertise.

**Other discussion:** Additional improvements were discussed including outdoor landscaping maintenance, groundskeeping, getting a quote on new exterior doors, power washing the shed and other minor repairs.

Trustee Butrum made a motion for the meeting to adjourn, Trustee Beckmann seconded it. All in favor, motion passed. The meeting was adjourned at 7:00 p.m.

The next regularly scheduled meeting will be held on Sept. 8th at 6:15 p.m., at the Centralia Public Library.

Respectfully submitted,

Katherine Butrum,  
Board Secretary